

SPORTS BANQUET GUIDE

Sports Banquet Invitation Wording

20+ copy-and-paste examples - fill in the brackets and send.

FORMAL (AWARDS CEREMONIES, VARSITY BANQUETS)

"You are cordially invited to the [Team Name] Annual Awards Banquet, celebrating a season of excellence, sportsmanship, and teamwork. [Date] at [Time] - [Venue]. Dinner will be served. RSVP by [Date] to [Contact]."

"The coaches and players of [Team Name] request the pleasure of your company at our season-ending awards dinner. [Date] - [Time] - [Venue]. Formal attire optional. Kindly RSVP by [Date]."

CASUAL (YOUTH TEAMS, REC LEAGUES)

"You are invited! Join [Team Name] as we wrap up an awesome season with food, awards, and a few laughs. [Date] at [Time], [Venue]. Bring the family - see you there!"

"Game over, dinner on! The [Team Name] end-of-season banquet is [Date] at [Time] at [Venue]. Lets eat, celebrate, and hand out some well-earned awards. RSVP to [Contact] by [Date]."

FUNNY (BIG-PERSONALITY TEAMS)

"We survived the season. Now lets celebrate that we still like each other! [Team Name] Banquet - [Date] - [Time] - [Venue]. Awards, dinner, and questionable team photos. RSVP by [Date]."

"Warning: This banquet may include heartfelt speeches, surprise awards, and parents taking too many photos. You have been invited anyway. [Date] at [Time], [Venue]. RSVP to [Contact]."

SENIOR NIGHT

"Join us as we honor our senior athletes and their families at the [Team Name] Senior Night Banquet. [Date] at [Time] - [Venue]. A special tribute program will begin at [Time]. We hope you will be there to celebrate our seniors."

EMAIL & TEXT (GROUPME, TEAMSAP)

Email subject: "You are invited: [Team Name] Banquet - [Date]"

Email body: "Hi team families! Our end-of-season banquet is [Date] at [Time] at [Venue]. Dinner, awards, and senior tributes. Please RSVP by [Date] so we can finalize the headcount. Thanks!"

Text version: "Banquet time! [Date] at [Time], [Venue]. RSVP by [Date] so we can count you in. Awards + dinner + good vibes."

SAVE-THE-DATE

"Save the date! The [Team Name] season banquet is [Date]. Formal invitation to follow. Mark your calendar - we would love to celebrate with you."

WORDING TIPS THAT WORK

- [] Lead with the essentials - date, time, venue, RSVP deadline
- [] Match your program culture - formal invite to a casual team feels off
- [] Include the dress code - "team gear welcome" or "formal attire optional"
- [] Always give an RSVP date - caterers need numbers
- [] Send in two waves - save-the-date 3 weeks out, formal invite 2 weeks out

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